

## **Right to information**

### **Article 8 of the Regulations of the General Shareholders' Meeting. Availability of information on the Company's website after a meeting is called**

1. Aside from the requirements established by law or in the Bylaws and pursuant to these Regulations, as from the date of publication of the call of a General Meeting, and until it is held, the Company shall publish without interruption on its website at least the following information:
  - a) The call of the Meeting.
  - b) The total number of shares and voting rights at the date of the call, broken down by class of shares, if there are classes.
  - c) The documents that must be presented to the General Meeting and, in particular, the reports from directors, auditor and independent experts.
  - d) The complete texts of the proposals for each and every point on the meeting agenda or, for any points included solely for informational purposes, a report by the competent bodies commenting on each. Proposals submitted by shareholders will be included as they are received.
  - e) In the case of appointment, approval or re-election of members of the Board of Directors, the identity, curriculum vitae and category to which each belongs as well as the proposal and reports on their appointment. In the case of a legal person, the information must include that corresponding to the natural person to be appointed to permanently perform the functions of the position.
  - f) The forms to be used for proxies and for distance voting, except when they are sent directly by the Company to each shareholder. In the event that the forms cannot be published on the website for technical reasons, the Company shall indicate on the website how shareholders can obtain the paper forms, which shall be sent to any shareholders on request.
2. Furthermore, as from the date the call is announced, the Company website shall include any information that is considered useful or appropriate to enable the attendance and participation of the shareholders at the Meeting, including, as the case may be and by way of illustration only, the following:
  - a) the procedure for obtaining an attendance card;
  - b) information on the place where the Meeting will be held and the way in which it may be reached and accessed;
  - c) instructions for attending the Meeting by any remote means provided, as the case may be, in the call of the Meeting, pursuant to the provisions established in the Bylaws and in these Regulations;
  - d) information, as the case may be, on any systems or procedures enabling the Meeting to be followed;
  - e) information on the Shareholder Assistance Department (telephone number, email, offices, working hours and other similar data).
3. An Electronic Shareholders' Forum will be created on the company's website with a view to facilitating communication prior to Shareholders' Meetings. The Forum will be accessible to

individual shareholders and any voluntary associations of shareholders that are validly constituted and registered in the special register created at the National Securities Market Commission. In the Forum, shareholders may publish proposals they plan to present as supplements to the announced agenda, requests for support for such proposals, initiatives to reach the percentage required to exercise minority rights envisaged by law, and proxy offers or solicitations. The Board of Directors will establish the rules governing the working, scope and duration of the Forum, as well as the guarantees and conditions for access, registration, consultation and use, in accordance with current regulations.

**Article 9 of the Regulations of the General Shareholders' Meeting. Right to information prior to the General Shareholders' Meeting**

1. From the date of publication of the call of General Meeting and until the fifth day prior to the date on which the General Shareholders' Meeting is scheduled to be held, the shareholders may request any information or clarification that they consider pertinent, or ask written questions as they deem appropriate regarding the items included on the agenda, the information available to the public that the Company has filed with the National Securities Market Commission since the date on which the last Shareholders' Meeting was held, or regarding the auditor's report.
2. Directors shall be under the obligation of furnishing in writing any information requested pursuant to the provisions in section 1 above up until the day when the General Meeting is held, except in the cases in which (i) the information is unnecessary for safeguarding the shareholder's rights, there are objective reasons to believe that it could be used for non-company business or its publication is detrimental to the Company or its related companies; (ii) the request for information or explanation does not pertain to any of the items envisaged in section 1 above; or (iii) so indicated by legal or regulatory provisions or court decisions. However, the exception indicated under (i) above shall not apply when the request is supported by shareholders representing at least twenty-five per cent of the share capital.
3. When the requested information is available to all of the Company's shareholders clearly, expressly and directly in question-answer format on the Company's website prior to the question being posed, the administrators may limit their response to referring to the information available in said format.
4. The Board of Directors may empower any of its members, the Secretary or one or more managers to answer requests for information made by shareholders, in the name and on behalf of the Board.
5. The means for sending the information requested by shareholders shall be the same one used to submit the corresponding request, unless the shareholder indicates another means for such purpose from among those stated as suitable pursuant to the provisions in this article. In any case, Directors may send said information by certified mail with acknowledgement of receipt requested or by registered facsimile.
6. Any valid requests for information, clarifications or questions submitted in writing and responses provided in writing by the directors shall be published on the Company's website.